

IQS APQP

Business Partner Portal

January 2025

FORVIA



AGENDA

01
Motivation

02
Basic
Information

03
Update of APQP
activities status

01 MOTIVATION

MOTIVATION

- No manual from SW provider “Peak Avenue” in regard of use of business partner portal section “APQP Modul” available
- Replacement of APQP Report HF-4326_C for tracking of supplier APQP activities
- Usage of same web page <https://eppap.hella.com>, (no additional registration necessary)

02 BASIC INFORMATION

BASIC INFORMATION

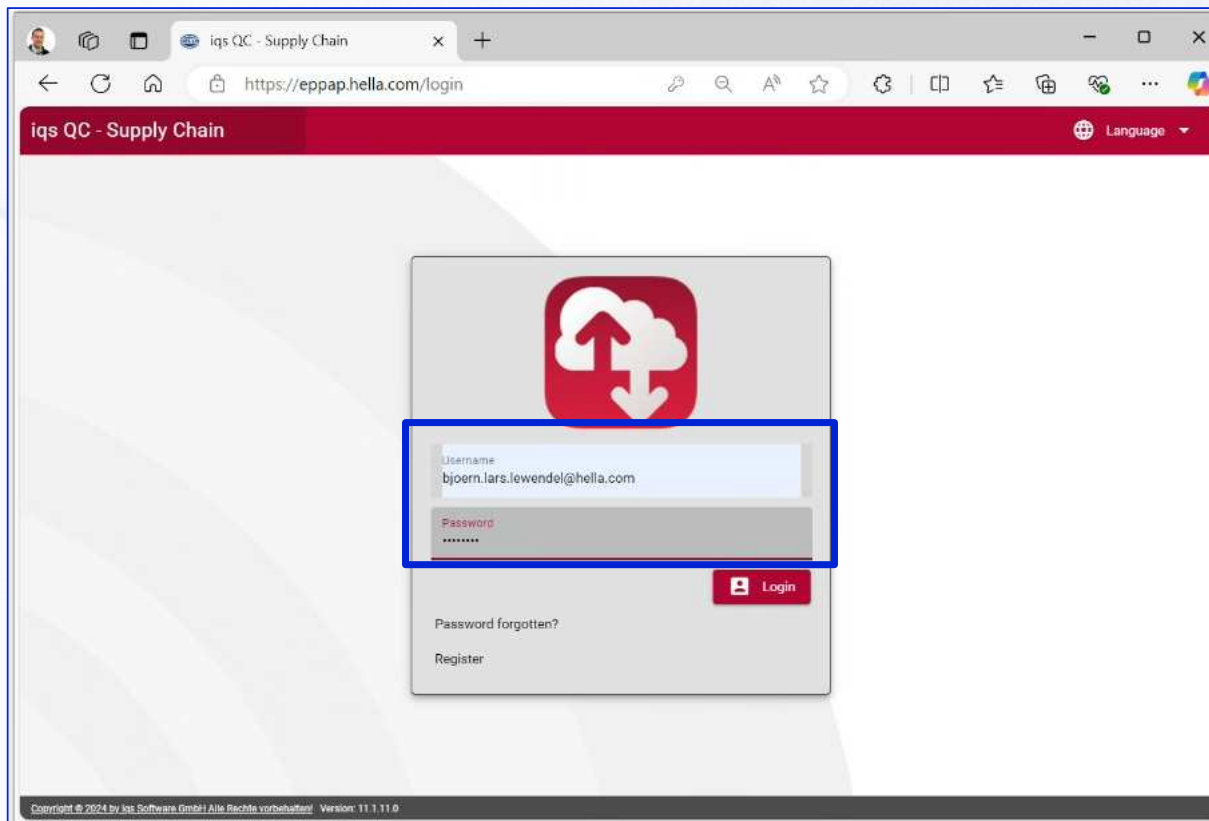
How will supplier be inform that new file is available?



Supplier is receiving an email notification that a new data file is available

BASIC INFORMATION

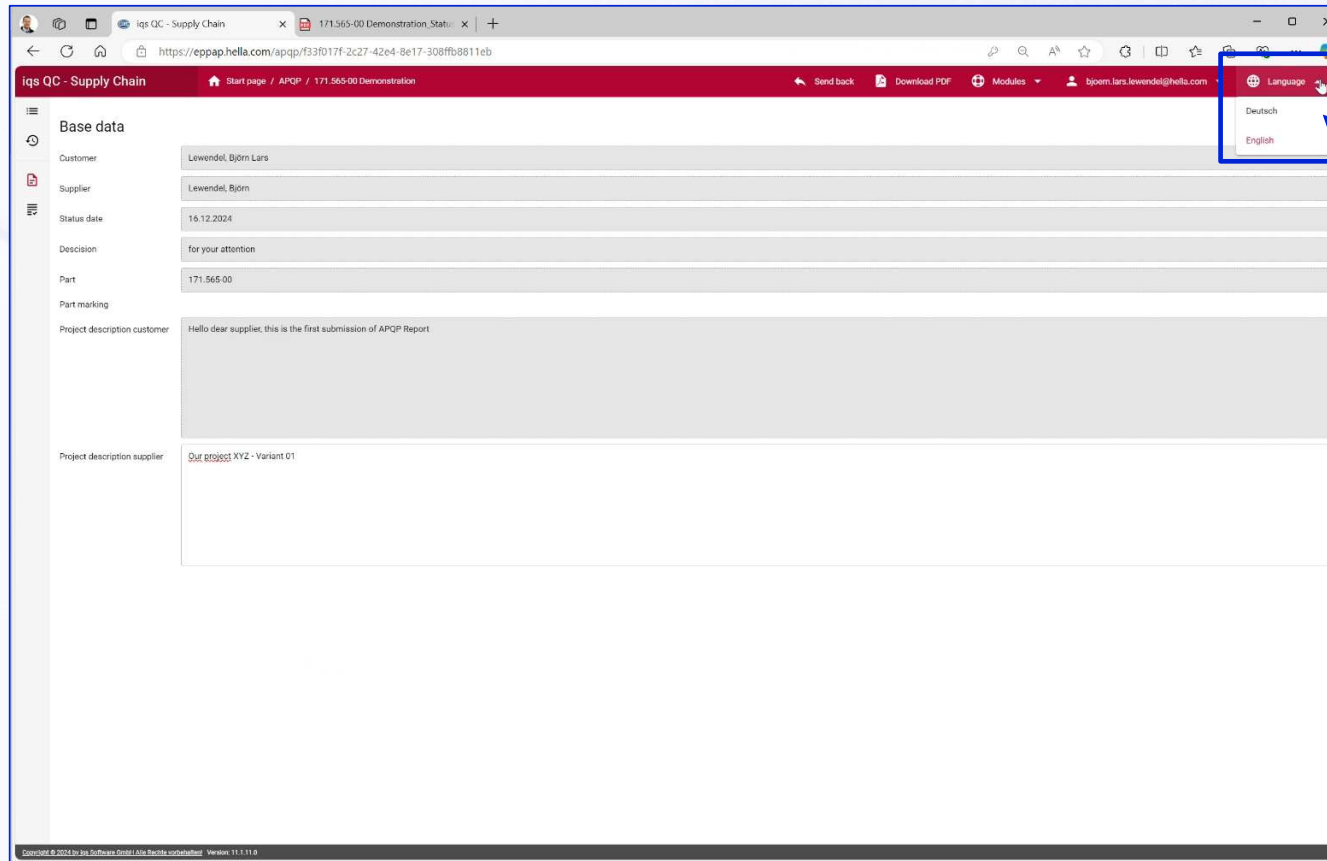
IQS Web Application



To work on your project/
part you need to open
eppap.hella.com/login
and sign in with your
login information

BASIC INFORMATION

Language settings



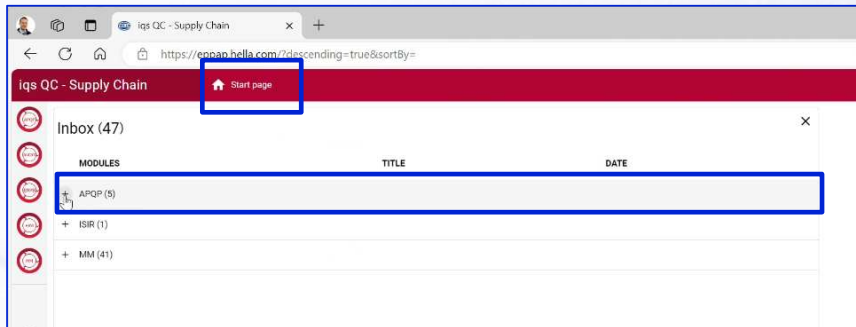
In the right corner of the IQS application you can find the language settings:

It is possible to choose between English and German

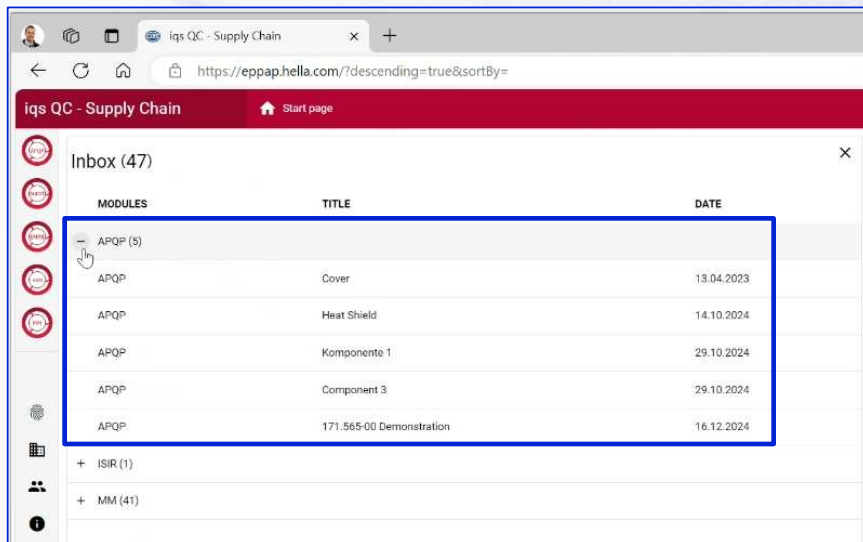
02 UPDATE OF APQP ACTIVITIES STATUS

UPDATE OF APQP ACTIVITIES STATUS

Start APQP Module



Open start page and click in Area „Inbox“ on „+ APQP“ to open APQP module



IMPORTANT:

There is only one file for one part/tool available (no additional version will be created in case of an update)

UPDATE OF APQP ACTIVITIES STATUS

Base Data

MODULES	TITLE	DATE
APQP (6)		
APQP	Cover	13.04.2023
APQP	Heat Shield	14.10.2024
APQP	Komponente 1	29.10.2024
APQP	Component 3	29.10.2024
APQP	171.565-00 Demonstration	07.01.2025
APQP	New project-Testing document attachments	08.01.2025
+ ISIR (1)		

Performe double mouse click on the file which you would like to edit (HELLA part no. + HELLA part name) and you will be guide to the „Base Data“

Base data	
Customer	Lewendel, Björn Lars
Supplier	Lewendel, Björn
Status date	16.12.2024
Decision	for your attention
Part	171.565 00
Part marking	
Project description customer	Hello dear supplier, this is the first submission of APQP Report
Project description supplier	

In Base Data you can find further information.

There can be found customer information, status date, part no, part description, etc. and additional part/tool information if applicable

UPDATE OF APQP ACTIVITIES STATUS

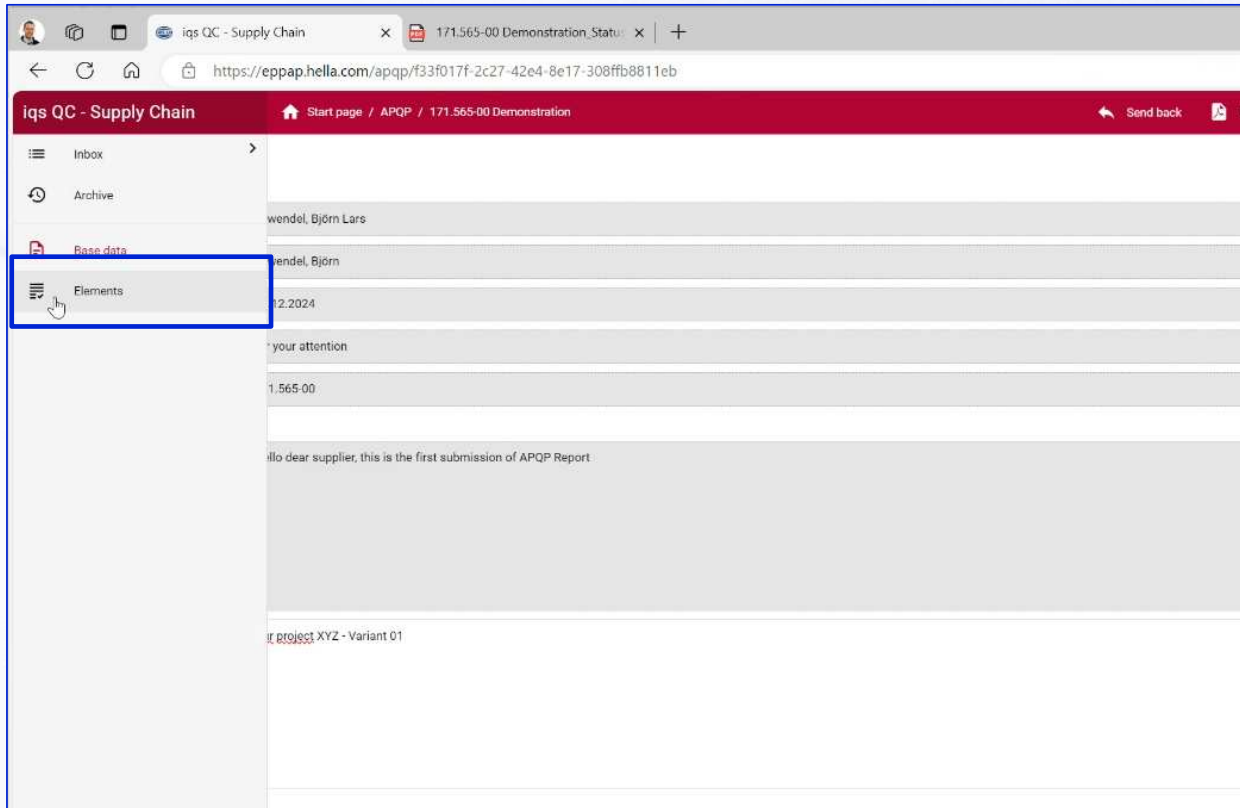
Supplier internal comments

The screenshot displays the 'Base data' section of the 'iqs QC - Supply Chain' application. The 'Project description customer' field contains the text: 'Hello dear supplier, this is the first submission of APQP Report'. The 'Project description supplier' field is highlighted with a blue border and contains the text: 'Sub 003853 XYZ - Variant 01'.

Supplier can use the field „Project description supplier“ for internal comments. Information in this field will not be exchanged with HELLA (not visible for HELLA)

UPDATE OF APQP ACTIVITIES STATUS

APQP elements view



To view all APQP elements click on the left menu on „Elements“

UPDATE OF APQP ACTIVITIES STATUS

APQP elements view

The screenshot shows the 'Project' sidebar on the left with a dropdown arrow next to 'Planning'. The 'Actions' table on the right is empty.

TITLE	EDITOR	PLANNED BEG
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The screenshot shows the 'Project' sidebar with 'Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions' selected. The 'Actions' table on the right shows the details for this element.

TITLE	EDITOR	PLANNED
Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions	Lewendel, Björn	22.01.2025

- APQP Elements are clustered in five chapters (Planning, Process Development, Product Development, Product and Process Validation, Production Release)
- Click on the small arrow to view all APQP elements of the chapter which you would like to edit
- Click on the APQP element which you would like to edit
- Window „Actions“ appears on the right side with selected APQP element
- Click on the pen to open the APQP element

UPDATE OF APQP ACTIVITIES STATUS

APQP element – Planning

Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions

Planning

Progress

Log

Documents

Title: Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions

Editor: Supplier Contact

Originator: Hella Contact

Priority: high

Planned beginning: 22.01.2025

Planned end: 22.01.2025

Temporal priority: critical

Comment: Review of Feasibility Study (FS) together with Character Based Feasibility Study (CBFS) and final definition of actions for open topics by HELLA and Supplier. Transfer of all open items into action plan.
During preparation for the quotation the supplier prepared in general a Feasibility Study (FS) and in case of an HELLA APQP risk assessment result 'A' a Character Based Feasibility Study (CBFS) in addition.
In case that there are deviations which weren't closed until supplier nomination these deviations and corrective actions mentioned in the CAR (Corrective Action Report) have to be transferred to the action plan of this file.
The follow-up of such tasks has to be persued until the items are solved.

Close

- In tab „Planning you can find the **EDITOR** (= task responsible) and who is **ORIGINATOR** (creator of task)
- In the **COMMENT** field the APQP element description is visible incl. requirements / necessary evidence for fulfilment
- **TEMPORAL PRIORITY** set by HELLA responsible
- **PRIORITY** set by HELLA responsible
- HINT: grey field s can't be edit by supplier

UPDATE OF APQP ACTIVITIES STATUS

APQP element – Progress

Mandatory to be updated by supplier:
All „BLUE“ marked fields need to be filled by supplier!
Keep updated.

**„Yellow“
marked fields do not fill!**

The screenshot displays a software interface titled "Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions". The interface is divided into several sections:

- Planning:** Includes fields for "Real beginning" (05.01.2025) and "Real end".
- Progress:** Includes a "Status" dropdown menu set to "In work" and a "Processing degree" progress bar.
- Log:** Includes a "Log" button.
- Documents:** Includes a "Documents" button.
- Effectiveness tested:** A checkbox field.
- Effectiveness:** A progress bar with a red dot and a "10" indicator.
- Active from start of production:** A date field.
- Active from batch number:** A text field.
- Date of control:** A date field.
- Improvement:** A progress bar with a red dot and a "0" indicator.
- Proof of efficiency:** A text area with the note "Proof of efficiency - field can be filled by supplier".
- Control result:** A text area with the note "Control result - field can be filled by supplier".
- Result effectiveness:** A text area with the note "Result of effectiveness - Field can be filled by supplier".
- Comment:** A text area with the note "Comment - field can be filled by supplier".
- Action result:** A text area with the note "Action result - field can be filled by supplier".

Fields marked with a blue border (e.g., Real beginning, Real end, Status, Active from start of production, Date of control, Comment, Action result) are mandatory for the supplier to update. Fields marked with a yellow border (e.g., Effectiveness tested, Effectiveness, Active from batch number, Control result, Result effectiveness, Action result) are non-mandatory.

UPDATE OF APQP ACTIVITIES STATUS

APQP element – Progress – APQP Element Status

In tab „Progress“ supplier need to set the actual status of APQP element.

The screenshot shows the 'Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions' window. The 'Progress' tab is active, and a dropdown menu is open, showing the following status options: Unprocessed, In work, Completed, Discarded, Date rejected, and Open. The 'Unprocessed' status is currently selected. The window also displays fields for 'Real beginning', 'Real end', 'Processing degree', 'Proof of efficiency', 'Control result', 'Improvement', 'Result effectiveness', 'Comment', and 'Action result'.

You can select, **Unprocessed** (not started yet), **In work** (processing degree $10\% \leq 90\%$), **Completed** (processing degree = 100%), **Discarded** (processing degree = 0%) and reason needs to be added in comment field), **Date rejected** (processing degree = 0%)

The screenshot shows the 'Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions' window. The 'Progress' tab is active, and the 'Status' dropdown menu is set to 'Unprocessed'. The 'Processing degree' is shown as 0%.

The screenshot shows the 'Measurement instruction and testing concept' window. The 'Progress' tab is active, and the 'Status' dropdown menu is set to 'In work'. The 'Processing degree' is shown as 10%.

The screenshot shows the 'Review of drawing(s), critical parameter(s) and requirement specification(s)' window. The 'Progress' tab is active, and the 'Status' dropdown menu is set to 'Completed'. The 'Processing degree' is shown as 100%.

The screenshot shows the 'Drawing submitted via ePPAP file' window. The 'Progress' tab is active, and the 'Status' dropdown menu is set to 'Discarded'. The 'Processing degree' is shown as 0%.

UPDATE OF APQP ACTIVITIES STATUS

APQP element – APQP Element Status

The screenshot shows the 'Capacity Planning' software interface. The 'Status' dropdown menu is set to 'Date rejected'. The 'Comment' field contains the text 'Proposed new target date: 02.02.2025'. A blue arrow points from the text on the right to the comment field.

Special Case „Date rejected“.

Attention:

In case target date is rejected it is required to add the reason in the comment field incl. counter proposal for target date

UPDATE OF APQP ACTIVITIES STATUS

APQP element – Tab Documents

The screenshot displays the 'Documents' tab within the 'Feasibility Study (FS) / Character Based Feasibility Study (CBFS) review and actions' window. The interface includes a sidebar with project navigation, a main content area with a table of documents, and a 'Choose and upload' button. The table lists two documents: 'Document attached by HELLA.TMP' and 'Document attached by Supplier.txt', both added on 22.01.2025. The 'Choose and upload' button is highlighted with a red box, and the two document rows are also highlighted with red boxes. A green box highlights the first row.

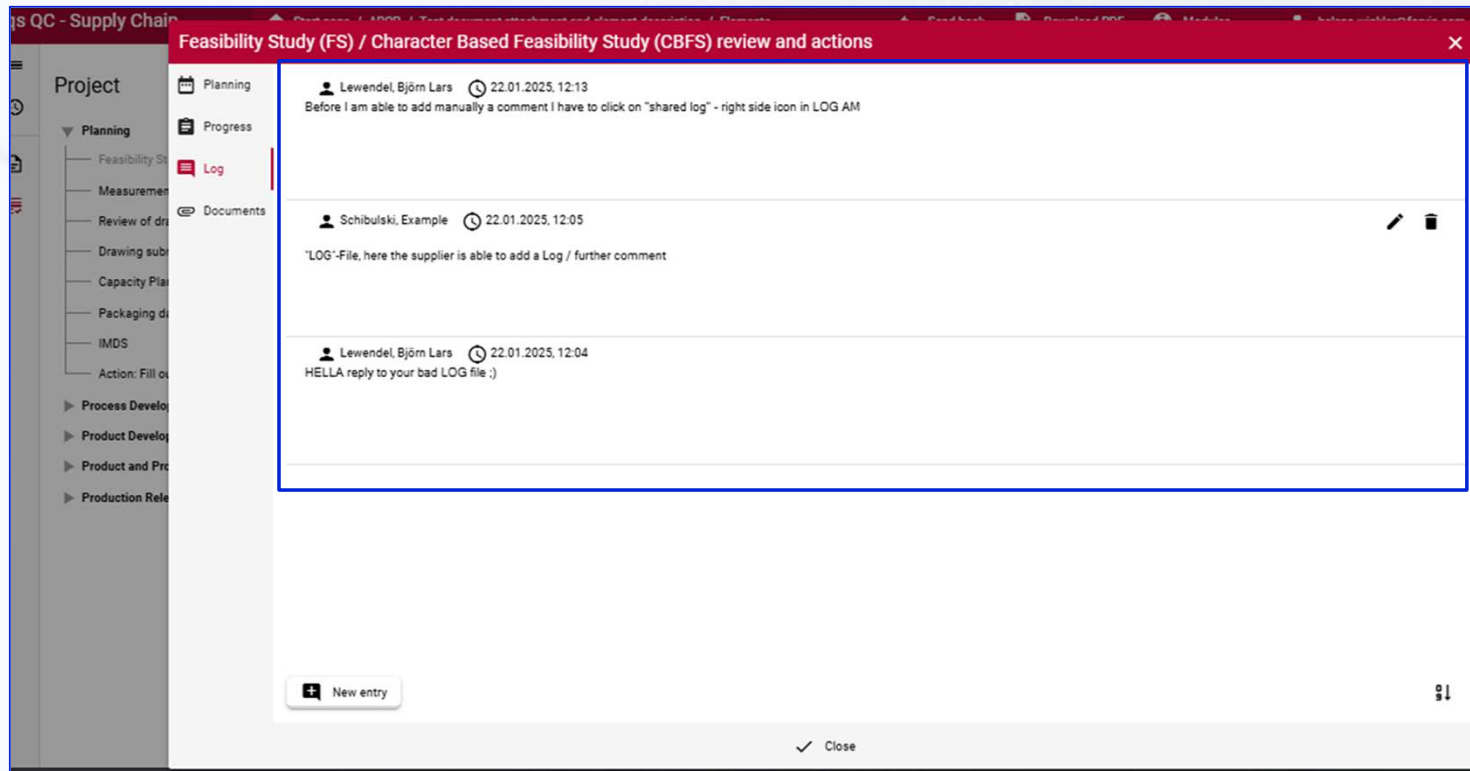
TITLE	ADDED
Document attached by HELLA.TMP	22.01.2025
Document attached by Supplier.txt	22.01.2025

In Tab „Documents“ supplier is able to upload documents/files/evidences (for Hella view)

Here you can see all your uploaded documents and uploaded documents by Hella

UPDATE OF APQP ACTIVITIES STATUS

APQP element – Tab “Log”

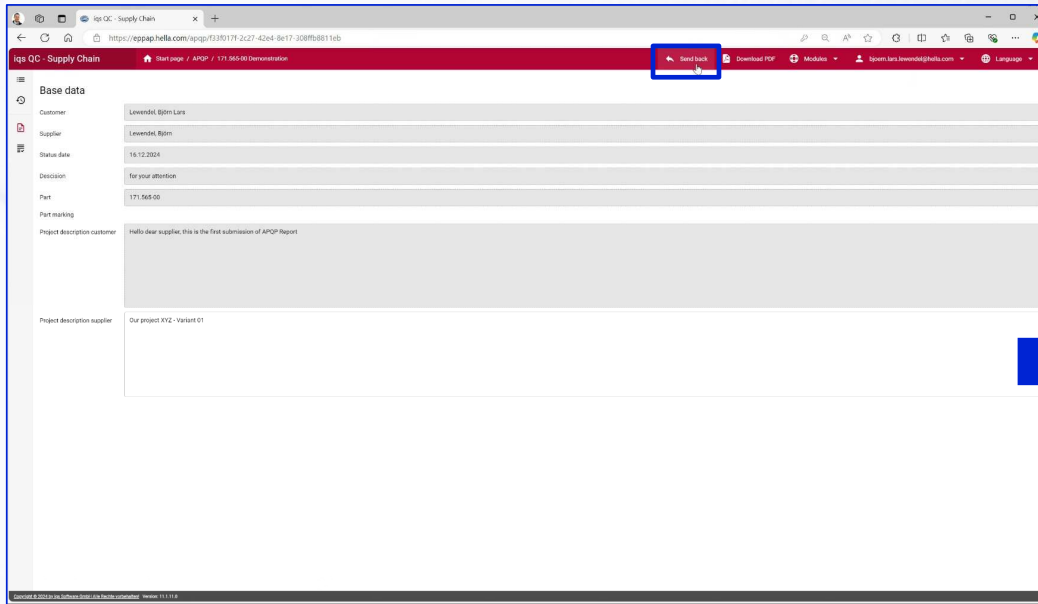


General:

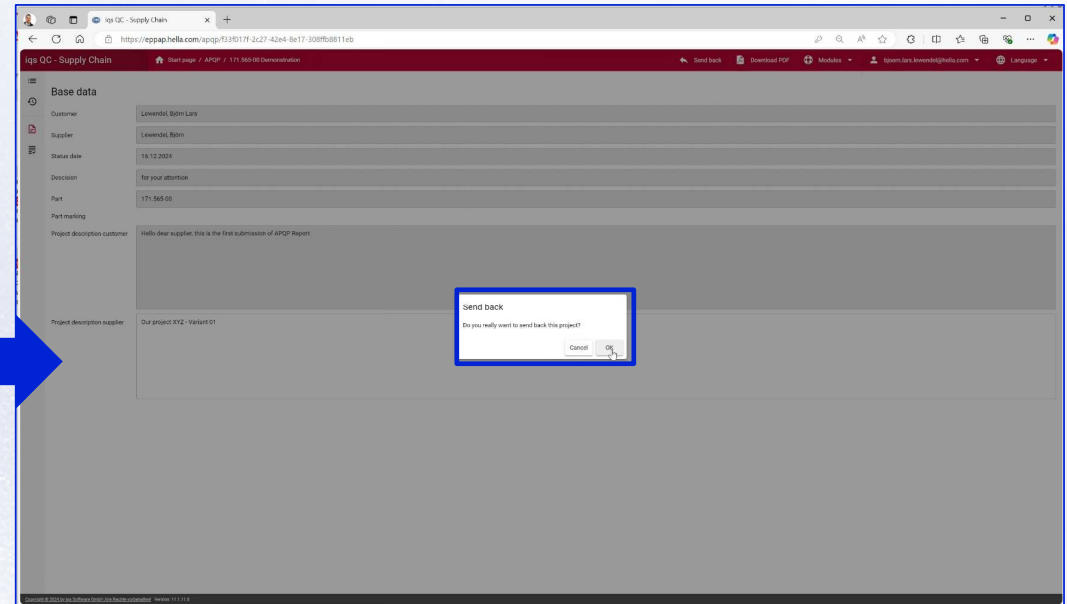
In Tab „LOG“ the supplier can see additional Hella comments/feedback related to the APQP element

UPDATE OF APQP ACTIVITIES STATUS

Send back APQP Status report to HELLA



When all elements are updated according to current status click on „**SEND BACK**“ button



New window appears, click on „**OK**“ to send back APQP report to Hella

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